

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, SEPTEMBER 18, 2017

Rod Cleveland led in **Prayer and Pledge of Allegiance**.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 18th day of September 2017 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Linda Atkins, Susan Burr, Todd Gibson, Melinda Duke, Alison Vinson, Joy Hampton, Bryan Jenkins, Laura Smith, Laurie Beth Marshall, George Mauldin, Mark Stonecipher, Greg Castro, Denise Ellison, Tony Terrell, Brady Burk, Michael Hinkston, David Ooten, Tristen Williamson and John Roberts.

After the reading of the minutes of the regular meeting of **September 11, 2017**, and there being no additions or corrections, Harold Haralson moved to **approve**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID #COM1-1815** – The Cleveland County District #1 Commissioner has one (1) 2009 John Deere Tractor for sale by Sealed Bid.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Frontier Equipment	P&K Equipment	Transportation Resources Inc.	
BID: #COM1-1815				
DEPT: County Commissioners				
DATE OPENED: 9-18-17	1	2	3	
				Awarded To:
				Tabled on 9-18-17
List of Individual Items				
The Cleveland County District #1				
Commissioner has one (1) 2009 John				
Deere Tractor for sale by Sealed Bid.				
BID PRICE:	NO BID	\$38,536.92	\$5,010.00	
Contact Information:				
Name:		Monty Taylor	Allen L. Eng	
Title:		Government Sales	President	
Address:		5029 SE 44th Norman, OK 73072	6205 Aluma Valley Drive OKC, OK 73121	
Telephone:		580-542-9026	405-507-7777	
Fax:		405-375-6467	405-507-5435	
NON-COLLISION AFFIDAVIT:		YES	YES	

2. Based on the recommendation made by Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID #COM3-1816** – Proposal for two Bridge structures, one over Lewis Road (14E1390N325001) and one over Bryant Road (14E1340N322005) located in District #3, Project No. 6005476.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Cutter Equipment LLC	Diets Welding & Bridge Const. Inc.	River Ridge Construction, LLC	RRY Services, LLC	Doless
BID:	#COM3-1816				
DEPT:	Commissioners				
DATE OPENED:	1	2	3	4	5
506(A) 1322 Structural Steel					
LB- Qty 14640.00	\$23.42	\$2.30	\$3.00	\$1.60	_____
Total Price:	\$34,290.57	\$33,672.00	\$43,920.00	\$23,424.00	_____
	(should be \$342,868.80)				
509(A) 1326 Class AA Concrete					
CY- Qty 48.70:	\$173.17	\$250.00	\$225.00	\$175.00	\$129.00
Total Price:	\$8,433.86	\$12,175.00	\$10,957.50	\$8,522.50	\$6,282.30
	(should be \$8,433.38)				
511(A) 1332 Reinforcing Steel					
LB- Qty 7370.00:	\$0.79	\$1.00	\$1.00	\$1.00	_____
Total Price:	\$5,871.21	\$7,370.00	\$7,370.00	\$7,370.00	_____
	(should be \$5,822.30)				
514(A) 6010 Piles, Furnished (HP 12 X 53)					
LF- Qty 200.00:	\$26.28	\$40.00	\$30.00	\$30.00	_____
Total Price:	\$5,257.32	\$8,000.00	\$6,000.00	\$6,000.00	_____
	(should be \$5,256.00)				
514(A) 6010 Piles, Furnished (HP 12 X 53)					
LF- Qty 660.00:	\$24.69	\$40.00	\$30.00	\$30.00	_____
Total Price:	\$16,300.68	\$26,400.00	\$19,800.00	\$19,800.00	_____
	(should be \$16,295.40)				
514(B) 6294 Piles, Driven (HP 12 X 53)					
LF- Qty 200.00:	\$12.79	\$13.00	\$12.00	\$20.00	_____
Total Price:	\$2,558.00	\$2,600.00	\$2,400.00	\$4,000.00	_____
514(B) 6294 Piles, Driven (HP 12 X 53)					
LF- Qty 660.00:	\$12.17	\$13.00	\$12.00	\$20.00	_____
Total Price:	\$8,033.29	\$8,580.00	\$7,928.00	\$13,200.00	_____
	(should be \$8,032.20)		(should be \$7,920.00)		
SP 26 GA. Tensile Form					
SF- Qty 1790.00:	\$2.22	\$3.00	\$2.07	\$2.00	_____
Total Price:	\$3,977.36	\$5,370.00	\$3,705.30	\$3,580.00	_____
	(should be \$3,973.80)				
SP 12 GA. Sheet Piling					
SF - Qty 2210.00:	\$8.02	\$8.00	\$8.31	\$6.00	_____
Total Price:	\$17,737.38	\$17,680.00	\$18,365.10	\$13,260.00	_____
	(should be \$17,724.20)				
SP Beam Guardrail on the Bridge					
LF- Qty 150.00:	\$30.97	\$22.50	\$25.00	\$20.00	_____
Total Price:	\$4,646.00	\$3,375.00	\$3,000.00	\$3,000.00	_____
	(should be \$4,645.50)		(should be \$3,750.00)		
SP GD Rail Anchor Unit (Type II)					
EA- Qty 1.00:	_____	\$3,000.00	\$3,000.00	\$600.00	_____
Total Price:	\$2,084.65	\$3,000.00	\$3,000.00	\$600.00	_____
SP GD Rail Anchor Unit (Type III)					
EA- Qty 3.00:	\$2,084.65	\$2,500.00	\$2,600.00	\$600.00	_____
Total Price:	\$6,253.95	\$7,500.00	\$7,800.00	\$1,800.00	_____
623(A) 1418 Beam Guard Rail w-Beam single					
LF- Qty 37.50:	\$30.96	\$15.00	\$25.00	\$20.00	_____
Total Price:	\$1,161.37	\$562.50	\$937.50	\$750.00	_____
	(should be \$1,161.00)				
880(J) 8905 Construction Traffic Control					
LSUM- Qty 1.00:	_____	\$2,000.00	\$3,000.00	\$1,329.00	_____
Total Price:	\$1,969.36	\$2,000.00	\$3,000.00	\$1,329.00	_____
Sub-Total Bridge B:	\$118,594.97	\$138,284.50	\$138,175.40	\$106,635.50	\$6,282.30
	(should be \$127,078.54)		(should be \$138,925.40)		
(Sub-Total Bridge A:)	\$113,494.99	\$117,660.00	\$118,515.20	\$87,948.50	\$5,688.90
	(should be \$113,415.00)				
(Sub-Total Bridge B:)	\$118,594.97	\$138,284.50	\$138,175.40	\$106,635.50	\$6,282.30
	(should be \$127,078.54)		(should be \$138,925.40)		
Total Bid Price:	\$232,089.96	\$255,944.50	\$256,690.60	\$194,584.00	\$11,971.20
	(should be \$540,493.54)		(should be \$257,440.60)		

B. Items of Business:

1. **Mike Hinkston**, Oklahoma State University, presented **Todd Gibson**, Project Manager for Cleveland County, with a **Certificate of Completion of the Roads Scholar Program** offered through the Local Technical Assistance Program (LTAP), consisting of eight courses, totaling 120 hours, which relate to road and bridge maintenance, construction, and repair.

Chairman Darry Stacy said that the following Items No. 2 through No. 13 are **Consent Items** and are routine in nature: therefore, Rod Cleveland moved to **approve** the Consent Items with the **exception** of **No. 2** which is moved to the end of the Consent Agenda. Harold Haralson seconded the motion:

2. **(Clerk’s Note: This item was moved to the end of the agenda. See page No. 6.)**
3. **Service Agreement** between Cleveland County Sheriff’s Office and Smiths Detection to provide On-Site Service to X-Ray Machines in the Courthouse for the period of July 1, 2017 through June 30, 2018 in the amount of \$7,890.00.
4. **OG & E Invoice** for Damage to pole.
5. **Renewal** of County Bid #HD-1773 – Janitorial Service contract for the Cleveland Health Department located at 424 S. Eastern, Moore, OK and 250 12th Avenue, N.E. Norman, OK with Facility Care Inc. All terms and conditions will remain the same. The renewal period will be from October 4, 2017 through October 3, 2018.
6. **Appointment** of Phil Johnson as Requesting Officer for the Early Settlement Central Cleveland County Accounts CFESCCCP1C and CFESCCCP2.
7. **Appointment** of Kathleen (Kathy) King as Receiving Officer for the Early Settlement Central Cleveland County Accounts CFESCCCP1C and CFESCCCP2.
8. **Addendum** to the proposal submitted August 3, 2017 from Preferred Roofing for spray foam insulation at the Cleveland County Fairgrounds. Per Title 61, Sec 102 & 103.
9. **Resolution** to Declare Surplus on the following items from the Cleveland County Treasurer’s Office:
C228.7 Postmark Model 3050 Letter Opener SN/20062
10. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$30,986.35.

11. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1:

18-1607-T2A Moyers Factory Warehouse, Inc. \$ 500.00

District #2

18-1598-T2A Convergence Solutions Laboratory \$ 750.00

18-1611-T2A Automotive Maintenance Products \$ 1,000.00

Assessor:

18-1520-H2 Digital Data Technologies, Inc. \$ 6,000.00

Health Dept:

18-1577-MD1C George S. Miller Jr. \$ 1,000.00

Purchasing:

18-1622-SP2 Okla. Association of Public Procurement \$ 100.00

Sheriff’s Dept:

18-1561-SHE2 TransUnion Risk & Alt. Data Solutions \$ 500.00

18-1562-SHE2 NetworkFleet Inc. \$ 810.00

18-1597-SHE2 Global Prisoner Services \$ 2,500.00

18-1603-SHE2 Norman Stamp & Seal Co. \$ 500.00

12. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-3171-CCJC2

Health:

17-0438-MD2

FY 17/18

General:

18-0301-H2 18-0376-SHE2 18-0400-SHE2

Highway:

18-0061-T2A 18-0078-T2A 18-0080-T2A 18-1201-T2A

Sheriff Commissary:

18-1059-CFBC2

13. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund \$ 186,861.25

b. Highway Fund \$ 61,787.73

c. Health Fund \$ 24,051.81

d. Sheriff Commissary Fund \$ 14,216.97

e. Treasurer Certification Fund	\$	457.97
f. Early Settlement Fund	\$	3,865.25

FY 16/17

a. General Fund	\$	1,730.84
b. Highway Fund	\$	1,355.96
c. Health Fund	\$	677.66

The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

End of Consent Agenda

Chairman Stacy called for discussion and/or action on the following Consent Item No. 2 - **Memorandum of Understanding** between Cleveland County Sheriff’s Department and the City of Moore to establish terms and conditions so that the City of Moore shall be permitted to place a backup server at the Cleveland County Detention Center.

Commissioner Haralson said he asked to pull this item to discuss some concerns. He asked Assistant District Attorney Jim Robertson to give his legal opinion on the contract.

Legal counsel’s advice is that it is a generic contract in structure, but gives rise to questions about insurance coverage and cyber ware tied into the County’s system. At this time there is no recommendation to make to the Board until more information is received.

Chairman Stacy said that having a representative from the Sheriff’s Department at the meetings to answer questions would help the Board tremendously in making decisions.

Commissioner Cleveland said it is his understanding they want to install a redundancy server at the jail.

Commissioner Haralson moved to **table** this item until a later date until legal counsel receives more detailed information on the contract between the City of Moore and the Cleveland County Sheriff’s Department.

Rod Cleveland seconded the motion.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

C. There was no **new business** to come before the Board for discussion.

D. During **Commissioner’s** discussions regarding **County Business**, Commissioner Rod Cleveland discussed the ITTC (Intermodal Transportation Technical Committee) meeting he attended.

Chairman Stacy said that the county has received the audit report back from the Oklahoma State Auditor’s Office and there are some issues of grave concern which makes it the duty and responsibility of the Board of County Commissioners to make sure that all those items get addressed. He said unfortunately there was no representative from the Sheriff’s Office at the Justice Authority meeting earlier today to discuss some of those issues and there is no one here in this meeting today as well.

He said the Board will move forward with resolutions to those issues that the auditor referenced to the Sheriff Department and hopes to have an open dialogue at some point with the Sheriff.

E. There were no comments made by the Public.

F. At 1:20 P.M., Darry Stacy moved, seconded by Rod Cleveland, to go into Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.
The vote was: Harold Haralson, yes; Rod Cleveland, yes; Darry Stacy, yes.
Motion carried.

G. At 2:10 P.M., Darry Stacy moved, seconded by Rod Cleveland, to reconvene from Executive Session.

The vote was: Rod Cleveland, yes; Darry Stacy, yes; Harold Haralson, yes.
Motion carried.

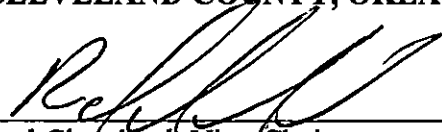
During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.

H. There being no further business to come before the Board, Rod Cleveland moved, seconded by Harold Haralson, that the meeting be adjourned at 2:11 P.M.

The vote was: Darry Stacy, yes; Harold Haralson, yes; Rod Cleveland, yes.
Motion carried.

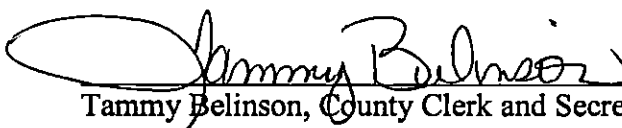
(Clerk’s Note: Agenda was posted on September 15, 2017 @ 9:41 P.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

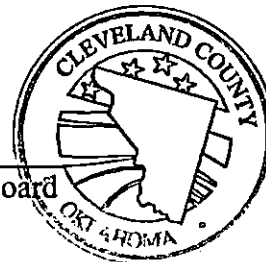


Rod Cleveland, Vice-Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk